



SPORTS EXPRESS HEALTH AND SAFETY INFORMATION

Sports Express appreciates your interest & attendance to our 5th Annual Conference this May in Myrtle Beach South Carolina. We are looking forward to a great event!

As part of your participation, we want to ensure you are knowledgeable of and comfortable with our health & safety guidelines - before, during and after this event. We are committed to delivering the safest and most enjoyable destination experience while attending this event. In order to achieve this, we are providing this pre-trip information for your review, understanding and support. Please read over this document and let us know if you have any questions. If you don't believe you can follow these guidelines, or are not comfortable travelling, you may cancel this event, for a full refund, up to 3 days prior to the event.

We will be providing 3 Communications Updates:

1. This document represents our initial communications with you, of what you should "Know Before You Go"
 2. One week prior to departure, you will receive an updated version of the "Know before You Go" Info
 3. On arrival you will receive our final information detailing specific Onsite Health & Safety Guidelines
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Pre-Travel Guidelines

- Try to limit your time out of your home for 14 days prior to program start date
- The day before travel, perform a self-evaluation – if you have a temperature or any symptoms of illness (coughing, fever, nauseous, feeling sick) or believe you have been exposed to COVID-19 – then please stay home.
- You must have and bring a personal face mask/sanitizers/disinfecting wipes for your travel to Myrtle Beach (bring for your airport departure /airplane travel / MYR airport arrival)
- When traveling, avoid crowds, frequently touched surfaces and maintain social distancing.

MYR Airport Arrival and Departure to Hotel

- The Sports Express staff phone number will be provided for you to call to confirm your arrival.
- Go straight to baggage claim and look for the Sports Express staff to direct you to shuttle area,
- The Staff will have a face covering and require you to wear your mask during airport transfer
- Please be prepared to handle your own luggage on arrival and throughout program
- Shuttle van will be cleaned in advance and in between all pickups
- Shuttle van seating will utilize 50% capacity (every other seat)
- The van ride will be brief (under 20 minutes) and will proceed with windows open

Hotel Arrival

- Attendee will handle their personal luggage only and be directed to the registration area
- At check in, there will be a temperature check and brief COVID-19 questionnaire
- All attendees will be required to sign & turn in (if not already completed) their COVID-19 waiver and consent form.
- All attendees will receive 1 KN95 mask & 1 Face Shield for use throughout event
- Staff will provide 2 extra masks and 2 hand sanitizers in welcome bag
- There will be a brief safety briefing and Event Q&A at the evening opening reception

Daily Review

- Check in with staff each morning at registration desk for individual temperature checks and mask confirmation and to receive your daily compliance color code sticker
- Mask and shield required at all times except when eating or in your room
- Safety signage and hand sanitizing stations throughout hotel. Request you also bring your own to all activities & meals

(Sports Express Health Safety Update Communications continued)

Meals

- Breakfast will be grab 'n go to eat in room, or boxed to eat at restaurant (6ft distant seating)
- Lunch and dinner will be plated with seating 6ft socially distant where feasible

Activity Transportation

- Bus to be cleaned prior to move and high touch areas wiped down when possible
- Driver, attendees and staff to wear mask at all times inside bus
- Daily Transportation will utilize every other seat, with the request to utilize same seat on return. Departure loading will be back to front and exiting will be front to back

Events

- Are outdoor in most cases, mask required, socially distance where feasible

Appointments

- In hotel ballroom. 6ft skirted tables, socially distanced with Organizer on one end and scheduled guest on the other
- Hand sanitizer on each table
- Bring your own pens and do not share
- Organizer/Attendee to limit paper materials with each other & email as much as possible
- No congregating in the halls prior to or after appointments
- Little to no tradeshow visual set up on or behind tables
- No candy/giveaways allowed to be offered/distributed

Hotel Departure to MYR Airport

- Meet the staff at the airport return area
- Sports Express Staff will have face covering and require you to wear your mask during transfer
- Please be prepared to handle your luggage on departure from hotel and arrival to airport
- Shuttle van will be cleaned in advance and in between all pickups
- Shuttle van seating will utilize 50% capacity (every other seat)
- The van ride will be brief (under 20 minutes) and will proceed with windows open

In General

- We ask that there be no hand shaking/High 5's or hugging this week
- Hotel room gatherings of 3 or more s discouraged
- Leaving the hotel, separate from our group activities is discouraged
- We will have a 24/7 emergency number on credential to call for any concerns & questions
- We will operate the registration area M-F 8am to 10am for concerns & questions

Thank you for your understanding and support of our event health & safety guidelines. Your well-being is our top concern. Please reach out to us for any further questions you may have on these guidelines and/or our event.

The more you are informed on the COVID-19 virus, how it is contracted & prevented and the best practices when traveling, please utilize the following resources.

For Current CDC recommendations and guidelines, visit [Center for Disease Control \(CDC\)](#)

Myrtle Beach Commitment to Health & Safety. [Please Click here for current information.](#)

Myrtle Beach, and its hospitality partners, are dedicated to providing a productive and enjoyable stay.

Visit Myrtle Beach Responsibility Video

https://www.youtube.com/watch?time_continue=1&v=l4DZJJJeHuks&feature=emb_logo

For any concerns or questions prior to travel please email [Sports Express](#)